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Type of Payment:	_____

**GREATER CAPITAL AREA ASSOCIATION OF REALTORS®**  
**Membership Application**

*Designated REALTOR®/Principal Broker*    *REALTOR®/Sales Agent*    *Appraiser*  
 (All applications must have a photocopy of the Real Estate/Appraiser License attached)

**PLEASE NOTE: INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.**

Mr./Ms./Mrs./Miss.	First Name	MI	Last Name	Nickname
_____				

*As listed on your Real Estate License.*

**Office Information**

Company Name	Office Phone Number	Office Fax Number
_____	_____	_____

Suite #	Street Address	City	State	Zip Code
_____	_____	_____	_____	_____

**Home Address**

Apt #	Street Address	City	State	Zip Code
_____	_____	_____	_____	_____

Preferred Mailing Address    Office    Home

**Contact Phone Numbers (At least one number must be supplied other than Main Office Number)**

Home Phone Number	Cell Phone Number	Contact Number for Directory	Social Security # (last 4 digits only)
_____	_____	_____	XXX -XX - _____

**E-Mail Address (REQUIRED)**

Website Address (if any)

**Real Estate/Appraiser License Information (Please Provide Copy of Real Estate License):**

License #	State	License #	State
_____	_____	_____	_____

Have you ever been a member of GCAAR, or any other local REALTOR® Association? If yes, please provide which Association, and National Association of REALTOR® ID. Association: \_\_\_\_\_ NRDS ID: \_\_\_\_\_

**FOR GCAAR STAFF USE ONLY**

APPLICATION FEE _____	MD STATE DUES _____	TOTAL _____
GCAAR DUES _____*	DC DUES _____	
NAR DUES _____	RPAC _____	INITIALS _____

\* Is member joining as a primary member with a dues waiver from another association? \_\_\_\_\_ Yes  
 (Member is only to pay application fee, local dues, and optional secondary state fees. Must have dues waiver with paperwork)

GREATER CAPITAL AREA ASSOCIATION OF REALTORS®, INC.  
 15201 Diamondback Dr, Ste 100  
 Rockville, MD 20850  
 Phone: 301.590.2000 Fax: 301.590.2248  
 Email: newmember@gcaar.com  
[www.gcaar.com](http://www.gcaar.com)

GREATER CAPITAL AREA ASSOCIATION OF REALTORS®

I have read and, in the event of my acceptance to membership in the Greater Capital Area Association of REALTORS® (the "association"), I agree to abide and be bound by the Bylaws, Policies and Procedures, Rules and Regulations of the association, Constitution and Bylaws of the State Association (if applicable), and the Bylaws and Code of Ethics of the NATIONAL ASSOCIATION OF REALTORS®. I agree to attend and satisfactorily complete any required orientation course of the Association within sixty (60) days from the date of this application.

I irrevocably waive all claims against the association or any employees, officers, directors or members for any act or omission in connection with the business of the association, including the interpretation and/or application of the Bylaws, Policies and Procedures of the association and the acceptance of or failure to accept, advance, suspend, expel or discipline me as a member of the association. The authority of the Grievance and Professional Standards Committees of the association, are expressly acknowledged and accepted by me, and I acknowledge and agree that I will arbitrate future contractual disputes arising out of the real estate business as specified by Article 17 of the Code of Ethics and as set forth in the Code of Ethics and Arbitration Manual of the NATIONAL ASSOCIATION OF REALTORS® and the Policies and Procedures Manual of this association, all as from time to time amended.

I understand that the Greater Capital Area Association of REALTORS® may terminate my membership if this application contains misrepresentations or I fail or refuse to comply with the conditions of membership as stated in the Bylaws, Policies and Procedures and Regulations of this association and the NATIONAL ASSOCIATION OF REALTORS®. Upon expiration or termination of my membership with the NATIONAL ASSOCIATION OF REALTORS® for any cause or reason whatsoever, I will discontinue use of the term "REALTOR®". Further I agree that if I resign or am terminated from membership with any outstanding dues and fees (including any costs and sums previously awarded by the Arbitration Hearing Panel in conjunction with arbitration proceedings), the Board of Directors may condition renewal or reinstatement of membership upon my payment of said fees.

I understand that in the event I am not eligible for membership in the category indicated, or if I am not elected to membership, the advanced dues and fees will be refunded to me, less \$100 for processing. If elected to membership I agree, to pay (when due) the established fees, dues, assessments and fines, in effect as long as I am a member of this association. I understand that if I no longer wish to maintain my membership, the Association must be notified in writing with the proper forms provided. I further understand there will be no refund of dues paid should I terminate my membership in the association with the following exception:

- Any member who requests a refund in writing within thirty (30) calendar days after the first of the month in which elected to membership.

Application by \_\_\_\_\_  
(Signature) (Name Printed) (Date)

I (the Designated REALTOR®/ Office Manager/Broker) have carefully reviewed this application and the membership information contained herein and have determined it to be true and correct to the best of my knowledge.

Certified by \_\_\_\_\_  
(Signature of Office Manager Designated REALTOR® or Broker) (Name Printed) (Date)

**APPLICATIONS CAN NOT BE PROCESSED WITHOUT THE BROKER/OFFICE MANAGER SIGNATURE.**

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For GCAAR Only:
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**GREATER CAPITAL AREA ASSOCIATION OF REALTORS<sup>®</sup>, INC.**  
**DECEMBER 2018 SECONDARY DUES AND FEES**  
Broker/Sales Agent/Appraiser

Membership in GCAAR is held by individuals, not companies. Membership benefits therefore, cannot be transferred to other individuals within the same company or public agency. All payments must be received with the proper completed paperwork (refer to the Membership Information Sheet). Dues and fees are non-refundable.

**Secondary Local Membership:**

*Please note: A dues waiver/letter of good standings must be provided from your Primary REALTOR<sup>®</sup> Association along with this payment. If not, the membership application cannot be processed.*

**December 2018-December 2019**

Application Fee (\$150)	waived
*GCAAR Dues	343.75
RPAC	50.00 <sup>†</sup>
<b>Total</b>	<b>\$393.75</b>

\*Member Subscriptions to Capital Area REALTOR<sup>®</sup> account for \$10 of each members annual dues.

**Secondary State Membership:**

**December 2018-December 2019**

Secondary DC State (DCAR)*	\$125.00
Secondary MD State (MR)*	\$119.00

*\*In order to have a secondary state membership, you must pay the local association dues and fees.*

**Method of Payment (Cash can not be accepted for Dues/Fees)**

Total Amount : \_\_\_\_\_  Check # \_\_\_\_\_ enclosed. Please make checks payable to "GCAAR".

**GCAAR accepts the following credit cards: American Express, Discover Card, MasterCard, and Visa**

Credit Card Account # \_\_\_\_\_ Exp Date \_\_\_\_\_ V-Code \_\_\_\_\_

*\*V-Code is the last three digits in the signature panel on the reverse of the credit card.*

Signature of Credit Card Holder \_\_\_\_\_ Print Name \_\_\_\_\_

*† RPAC Contributions are not deductible for Federal income tax purposes. Contributions to RPAC are voluntary and are used for political purposes. You may contribute more or less than the suggested amount. You may refuse to contribute without reprisal and the National Association of REALTOR<sup>®</sup> or any of its state or local associations will not favor or disfavor any members because of the amount contributed. 70% of each contribution is used by your state PAC to support state and local political candidates. Until your state PAC reaches its RPAC goal, 30% is sent to National RPAC to support federal candidates and is charged against your limits under 52 U.S.C. 30116. After the state RPAC reaches its RPAC goal it may elect to retain your entire contribution for use in supporting state and local candidates.*

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