

## REALTOR® Fest – attendee guide

### Important information about your classes

#### Getting credit for your classes

In order to receive credit for a class taken at REALTOR® Fest 2020, the following requirements must be met:

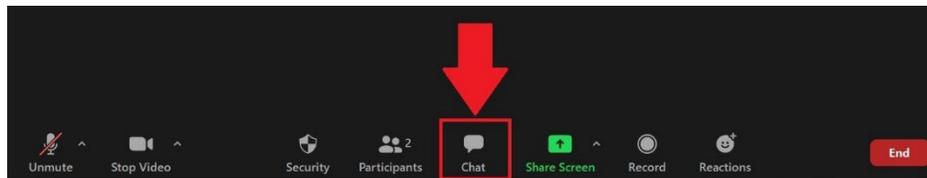
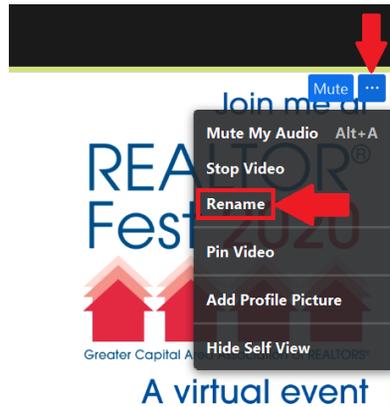
- You **must have a quality internet connection and a webcam** before the class begins.
  - We also highly recommend that you have the Zoom application downloaded on your computer or tablet, although there is also a browser version available.
- You **must be visible on camera and engaged at all times** throughout the class.
- Your **profile name on Zoom must match the name on your real estate license(s)**.
- You **must send a copy of a government-issued photo ID and your real estate license number(s)** to [id@gcaar.com](mailto:id@gcaar.com). Note: you will only have to do this once throughout all of REALTOR® Fest.

#### Accessing your classes

- You will receive the link to the classes you've signed up for and any handouts the day before each the class begins.
- The waiting room for each class will open 15 minutes before the start of the class. You are welcome to join any time between then and the start of the class. We encourage you to arrive several minutes early to give yourself time to resolve any technical difficulties.
- If you have a question during or leading up to REALTOR® Fest, please call or text our REALTOR® Fest hotline at **301.590.8789**.

#### How to change your Zoom name

To change your name after you enter the class, look in the upper-right corner of the screen, which has an area where your photo appears (or a blank area if you have not uploaded a photo). You should see a blue button with three dots there. Click that button, then click "Rename."



## What to expect during the class

- All attendees will be muted by default upon entering the class.
- To ask a question during the class, use the Chat feature in the middle of the toolbar at the bottom of the screen.
- As you would during an in-person class, you must be present for the duration of the class. Please remain visible and engaged throughout the session in order to receive credit.
- Classes will receive one 15-minute break after every 90 minutes.

## Frequently asked questions

### Q. What is different about REALTOR® Fest in 2020?

A. In response to the COVID-19 pandemic, REALTOR® Fest 2020 was moved to a virtual platform. All classes, panels and events are being held via Zoom. Additionally, instead of a single-day event, we have stretched the event out to a full week, beginning on Monday, July 20 and concluding on Friday, July 24. We are also offering other perks this year, including our daily Food for Thought lunchtime panels and special events throughout the week. [All classes and events](#) are included in the cost of registration.

### Q. Can I still register for REALTOR® Fest?

A. Yes! Register on our [website](#) through Thursday, July 23. You can sign up for REALTOR® Fest classes and events as late as the day before they begin! If you don't have a login to our website, [create one here](#).

**Q. Who can attend REALTOR® Fest, and how much does it cost?**

A. GCAAR Primary, Secondary, Affiliate and Emeritus members can all register for the entire week-long event for the member price of \$50. Non-members can register for \$95, or they can join GCAAR and receive member pricing. [Visit our membership page](#) for more information. These prices include all classes, lunch sessions and other events for the entire week. If you don't have a login to our website in order to register, [create one here](#).

**Q. How can I register?**

A. [Registration is open for GCAAR members and non-members at realtorfest.com.](#)

**Q. What classes are available to register for?**

A. [See the available classes here.](#)

**Q. What other events are available to register for?**

A. [See the special events and panels here.](#)

**Q. I'm registered for a REALTOR® Fest class, but I didn't receive the link to the Zoom room.**

A. The email that includes your Zoom link is sent the night before the class, and again 30 minutes prior to its start time. Please check your spam/junk folders. If you don't see it there, please call our REALTOR® Fest hotline at 301.590.8789 and we will send it to you again.

**Q. When will my credits be reported to the state real estate jurisdictions?**

A. REALTOR® Fest attendees have signed up for more than 4,000 classes, and we will be working as quickly as possible to report those credits – it's an all-hands-on deck project! Please give us 14 days following your class to get the credits reported (but we're hoping it's much faster!). You may verify your credits by logging on to the website for each state where you hold a license:

- [Maryland Real Estate Commission website](#) or 888-218-5925, [mrec@dllr.state.md.us](mailto:mrec@dllr.state.md.us)
- [District of Columbia Real Estate Commission website](#) or 866-270-9817, [licensing@dcopla.com](mailto:licensing@dcopla.com)

- [Virginia Real Estate Commission website](#) or 804-367-8500, [REBoard@dpor.virginia.gov](mailto:REBoard@dpor.virginia.gov)

**Q. Why aren't my credits on the GCAAR website?**

A. Our website tracks only your attendance at classes, not your credits. The website for the state in which you hold your license is where you can find your credits. Please check via the links in the question above.

**Q. What classes do I still need to take to renew my license?**

A. GCAAR lists the licensing requirements for Maryland, the District of Columbia and Virginia on our [website](#).

**Q. What happened to the MREC Agency - Residential class?**

A. The name of MREC Agency - Residential has been changed to MREC Brokerage Relationships. [More information here](#).

**Q. Can I cancel my registration or switch classes?**

A. You can cancel your registration for specific classes and events within REALTOR® Fest on our website. Go to [your account](#) and click "Classes you are registered for" found in "My Education History," then select "Registration Cancellation" under the class or event you wish to cancel. Refunds for the overall REALTOR® Fest event were available only until June 30, 2020.

**Other resources**

- If you have questions, please call our REALTOR® Fest hotline at 301.590.8789
- Zoom [troubleshooting guide](#)