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| Date: _____            |
| Total: _____           |
| Type of Payment: _____ |

**GREATER CAPITAL AREA ASSOCIATION OF REALTORS®**  
**Membership Application**

*Designated REALTOR®/Principal Broker*  
  *REALTOR®/Sales Agent*  
  *Appraiser*  
 (All applications must have a photocopy of the Real Estate/Appraiser License attached)

**PLEASE NOTE: INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.**

Mr./Ms./Mrs./Miss.      First Name      MI      Last Name      Nickname

**Office Information**

Company Name      Office Phone Number      Office Fax Number

Suite #      Street Address      City      State      Zip Code

**Home Address**

Apt #      Street Address      City      State      Zip Code

**Contact Phone Numbers (At least one number must be supplied other than Main Office Number)**

Home Phone Number      Home Fax Number      Cell Phone Number      Contact Number for Directory

E-Mail Address (REQUIRED)      Web site Address      Social Security # (only the last four digits)

XXX - XX -

**Real Estate/Appraiser License Information (Please Provide Copy of Real Estate License):**

License #      State      Expiration Date

Preferred Mailing Address     Office     Home      Preferred Fax Machine     Office     Home

Association/Board of Primary affiliation (if applicable): \_\_\_\_\_

Indicate any NAR or MAR designations or affiliations: \_\_\_\_\_

**FOR GCAAR STAFF USE ONLY**

|                       |                     |                |
|-----------------------|---------------------|----------------|
| APPLICATION FEE _____ | MD STATE DUES _____ | TOTAL _____    |
| GCAAR DUES _____*     | DC DUES _____       |                |
| NAR DUES _____        | RPAC _____          | INITIALS _____ |

\* Is member joining as a primary member with a dues waiver from another association? \_\_\_\_\_ Yes  
 (Member is only to pay application fee, local dues, and optional secondary state fees. Must have dues waiver with paperwork)

GREATER CAPITAL AREA ASSOCIATION OF REALTORS®  
 8757 Georgia Avenue, Suite 600  
 Silver Spring, MD 20910  
 Phone: 301.590.2000 Fax: 301.590.2248  
 Email: gcaarstaff@gcaar.com  
 www.gcaar.com



**GREATER CAPITAL AREA ASSOCIATION OF REALTORS®**

I have read and, in the event of my acceptance to membership in the Greater Capital Area Association of REALTORS® (the “association”), I agree to abide and be bound by the Bylaws, Policies and Procedures, Rules and Regulations of the association, **Constitution and Bylaws of the State Association (if applicable)**, and the Bylaws and Code of Ethics of the NATIONAL ASSOCIATION OF REALTORS®. I agree to attend and satisfactorily complete any required orientation course of the Association within sixty (60) days from the date of this application.

I irrevocably waive all claims against the association or any employees, officers, directors or members for any act or omission in connection with the business of the association, including the interpretation and/or application of the Bylaws, Policies and Procedures of the association and the acceptance of or failure to accept, advance, suspend, expel or discipline me as a member of the association. The authority of the Grievance and Professional Standards Committees of the association, are expressly acknowledged and accepted by me, and I acknowledge and agree that I will arbitrate future contractual disputes arising out of the real estate business as specified by Article 17 of the Code of Ethics and as set forth in the Code of Ethics and Arbitration Manual of the NATIONAL ASSOCIATION OF REALTORS® and the Policies and Procedures Manual of this association, all as from time to time amended.

I understand that the Greater Capital Area Association of REALTORS® may terminate my membership if this application contains misrepresentations or I fail or refuse to comply with the conditions of membership as stated in the Bylaws, Policies and Procedures and Regulations of this association and the NATIONAL ASSOCIATION OF REALTORS®. Upon expiration or termination of my membership with the NATIONAL ASSOCIATION OF REALTORS® for any cause or reason whatsoever, I will discontinue use of the term “REALTOR®”. Further I agree that if I resign or am terminated from membership with any outstanding dues and fees (including any costs and sums previously awarded by the Arbitration Hearing Panel in conjunction with arbitration proceedings), the Board of Directors may condition renewal or reinstatement of membership upon my payment of said fees.

**I understand that in the event I am not eligible for membership in the category indicated, or if I am not elected to membership, the advanced dues and fees will be refunded to me, less \$100 for processing. If elected to membership I agree, to pay (when due) the established fees, dues, assessments and fines, in effect as long as I am a member of this association. I understand that if I no longer wish to maintain my membership, the Association must be notified in writing with the proper forms provided. I further understand there will be no refund of dues paid should I terminate my membership in the association with the following exception:**

- Any member who requests a refund in writing within thirty (30) calendar days after the first of the month in which elected to membership or within thirty (30) calendar days after the due date (January 1).

Application by \_\_\_\_\_  
(Signature) (Name Printed) (Date)

I (the Designated REALTOR®/ Office Manager/Broker) have carefully reviewed this application and the membership information contained herein and have determined it to be true and correct to the best of my knowledge.

Certified by \_\_\_\_\_  
(Signature of Office Manager (Name Printed) (Date)  
Designated REALTOR® or Broker)

**APPLICATIONS CAN NOT BE PROCESSED WITHOUT THE BROKER/OFFICE MANAGER SIGNATURE.**

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**GREATER CAPITAL AREA ASSOCIATION OF REALTORS® , INC.**

**2012 DUES AND FEES**

**Broker/Sales Agent/Appraiser- DUAL MEMBERSHIP**

Membership in GCAAR is held by individuals, not companies. Membership benefits therefore, cannot be transferred to other individuals within the same company or public agency. Dues and fees are semi-annual, for dual membership, at the time of joining. All payments must be received with the proper paperwork (refer to the Membership Information Sheet). Dues and fees are non-refundable.

|  |                  |                     |
|--|------------------|---------------------|
|  | <u>Jan – Dec</u> | <u>August - Dec</u> |
| <input type="checkbox"/> <b>Dual Membership*</b> | <b>\$ 75.00</b>  | <b>\$ 37.50</b>     |

**\*If holds a primary or secondary membership with the Greater Washington Commercial Association of REALTORS®**

**Method of Payment (Cash can not be accepted for Dues/Fees)**

Total Amount : \_\_\_\_\_  Check # \_\_\_\_\_ enclosed. Please make checks payable to “GCAAR”.

**GCAAR accepts the following credit cards: American Express, Discover Card, MasterCard, and Visa**

Credit Card Account # \_\_\_\_\_ Exp Date \_\_\_\_\_ V-Code \_\_\_\_\_

*\*V-Code is the last three digits in the signature panel on the reverse of the credit card.*

Signature of Credit Card Holder \_\_\_\_\_ Print Name \_\_\_\_\_

†RPAC the "REALTORS Political Action Committee" Helps Protect Your Interests in Real Estate. Contributions are voluntary and are used for political purposes. RPAC contributions are given to candidates who support housing and real estate issues. RPAC strengthens the REALTORS® political advocacy program through grassroots activities, and federal, state and local lobbying efforts. There's only one way to protect your investment in real estate - and that's by investing in RPAC! "Contributions are not deductible for Federal income tax purposes. You may refuse to contribute without reprisal or otherwise affecting your membership rights. 70% of each contribution goes to your State Association to support state and local political candidates. 30% is sent to National RPAC to support Federal candidates against your limits under 2 U.S.C. 441a."

